



Councillors are summoned to attend the:
ANNUAL MEETING OF HIGHCLERE PARISH COUNCIL
14 May 2024 @7:30pm
Highclere Village Hall
AGENDA

1. Election of Chair

As per Standing Orders

2. Election of Vice Chair

As per Standing Orders

3. Confirmation of Councillors

To confirm names and roles

4. To agree 2024-25 policies

Updated draft policies available to view on website. Exception of Financial Regulations which have been updated and will be reviewed at June meeting.

5. Declarations of interest

To be sent to Clerk in advance

6. To agree the Minutes of the Annual meeting held 09 May 2023 and normal full council meeting 09 April 2024

Minutes available on website

7. Update on actions from meeting of 09 April 2024

As given at end of agenda

8. Financial Matters:

To acknowledge payments and note receipts

9. To confirm response to planning applications received since last meeting:

- 24/00820/HSE Little Havers Penwood Road Wash Water- **to decide**
- 24/00249/FUL Land At Park View House Church Lane Highclere (No objection)
- 24/00773/AGPD Land At Oakley Farm Penwood Road Wash Water (No objection)

10. Confirmation of date of next meeting

Actions from April Meeting

90/23	Cllr Norton to create wording for leaflet to be sent to Penwood residents regarding a possible tree survey- move to June meeting	Cllr Norton
105/23	Clerk, Cllr Bartholomew and Cllr Doe to meet with Highclere Society on 28 May to discuss ways of cross working- Meeting arranged in May	Clerk, Cllr Doe, Cllr Bartholomew
105/23	Cllr Bartholomew to initiate email discussion with Highclere Fete website creator and Clerk/Cllr Doe to discuss websites.	Cllr Bartholomew
106/23	Cllr Bartholomew to investigate the issue of the Glebe field further.	Cllr Bartholomew
109/23	Clerk to approve costs for plaques with Westridge.	Clerk

Signed by Clerk: Amy White

Date: 08/05/2024

Tel: 07855 275336; email parish.clerk@highclerepc.uk

At the discretion of the Chairman the order of items on the Agenda may be altered. The Meeting may also be adjourned if a parishioner observer, by show of hand or by prior arrangement indicates a desire to address the meeting on an Agenda item.