



**Councillors are summoned to attend a meeting of
HIGHCLERE PARISH COUNCIL
11 June 2024 @7:30pm, Highclere Village Hall**

AGENDA

- 1. Apologies for Absence**
To be sent in advance to the Clerk
- 2. Declarations of Interest**
To be sent in advance to the Clerk
- 3. To agree Minutes of Annual Meeting held 14 May 2024**
Available on www.highclerepc.uk
- 4. Update on actions arising from Annual Meeting and Annual Parish Meeting held 12 March 2024**
As given at end of agenda
- 5. Public participation**
As per Standing Orders
- 6. Reports from Borough & County Councillors**
If attending
- 7. Neighbourhood Plan**
To comment on the screening draft sent to Cllrs in advance. Colin Wall will be present.
- 8. Website- update on meeting with Highclere Society- Cllrs Doe and Bartholomew**
To report on actions for HPC and options for update to website
- 9. Action Plan- update from Clerk**
First draft Sent to councillors in advance
- 10. Footpaths**
Any issues to be reported verbally by Cllr Bartholomew
- 11. Planning:**
*To confirm Council response to:
24/00379/PIP – to decide whether to represent HPC at appeal*
- 12. Financial Matters:**
 - a. Accounts for payment: Circulated in advance by the Clerk*
 - b. Approval of Annual Governance and Accounting Statements for AGAR*
 - c. Confirmation of no conflict of interest from BDO (external auditors)*
 - d. Auditor's report (if available in time for meeting) and any actions to consider*
- 13. Items to carry forward to next meeting**

Signed by Clerk: Amy White

Date: 05/06/2024

Tel: 07855 275336; email parish.clerk@highclerepc.uk www.highclerepc.uk

At the discretion of the Chairman the order of items on the Agenda may be altered. The Meeting may also be adjourned if a parishioner observer, by show of hand or by prior arrangement indicates a desire to address the meeting on an Agenda item.

Number	Action	Person
90/23	Cllr Norton to create wording for leaflet to be sent to Penwood residents regarding a possible tree survey.	Cllr Norton