



**Councillors are summoned to attend a meeting of  
HIGHCLERE PARISH COUNCIL  
10 September 2024 @7:30pm, Highclere Village Hall  
AGENDA**

**1. Apologies for Absence**

*To be sent in advance to the Clerk*

**2. Declarations of Interest**

*To be sent in advance to the Clerk*

**3. To agree Minutes of Meeting held 09 July 2024**

*Available on [www.highclerepc.uk](http://www.highclerepc.uk)*

**4. Update on actions arising from Meeting held 09 July 2024**

*As given at end of agenda*

**5. Public participation**

*As per Standing Orders*

**6. Reports from Borough & County Councillors**

*If attending*

**7. Roles and Responsibilities**

*Confirmation of update to document and any associated changes. Circulated in advance by Clerk.*

**8. Planning**

*To confirm Council response to:*

- 24/01611/FUL Plantation Cottage Westridge- Response sent: No objection
- 24/01662/HSE Glencross Mount Road- Response sent: No objection
- 24/01734/HSE Briarwood House Andover Road- Response sent: No objection
- 24/01377/HSE Bears Cottage Tubbs Lane- Response sent: Objection
- 24/01877/FUL Staddlestones Penwood Drove (Deadline 12 September)
- 24/01959/TDC Land At Park View House Church Lane (Deadline 18 September)
- 24/01300/ROC at 25 Penwood Heights Penwood (Deadline 25 September)
- 23/02596/FULMAJ Long Copse Farm (West Berks) to discuss as a neighbouring parish of Enbourne.

**9. Neighbourhood Plan**

*Update since screening draft sent to BDBC*

**10. SID**

*Update from Cllr Easton on locations and data*

**11. Website- update**

*Clerk To report on update to websites for HPC and Highclere Society*

**12. Footpaths**

*Any issues to be reported verbally by Cllr Bartholomew*

**13. Financial Matters:**

*Accounts for payment: Circulated in advance by the Clerk*

**14. Items to carry forward to next meeting**

Signed by Clerk: Amy White

Date: 04/09/2024

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*At the discretion of the Chairman the order of items on the Agenda may be altered. The Meeting may also be adjourned if a parishioner observer, by show of hand or by prior arrangement indicates a desire to address the meeting on an Agenda item.*

Number	Action	Person
<b>90/23</b>	Cllr Norton to create wording for leaflet to be sent to Penwood residents regarding a possible tree survey.	<b>Cllr Norton</b>
<b>35/34</b>	Cllr Bartholomew will identify the owners of the hedge on the A343 which needs cutting.	<b>Cllr Bartholomew</b>
<b>36/24</b>	Cllr MacIver will investigate other savings accounts rather than CCLA.	<b>Cllr MacIver</b>