



Minutes of the Highclere Parish Council Meeting

Westridge Studio

Tuesday 11 March at 7.30pm

Members Present: Cllr York (chair), Cllr Easton, Cllr Maclver

In attendance: Cllr Izett

Also present: One member of the public (for co-option)

Clerk: Amy White

1. 115/24 Apologies for Absence

Cllr Taylor has resigned but the council thanks him for his contribution. Cllr Bartholomew sent his apologies.

2. 117/24 Declarations of Interest

None.

3. 118/24 To agree Minutes of Meeting held on 11 February 2025

The Minutes of 11 February 2025 were agreed as a true record and signed by the Chairman, Cllr York.

4. 119/24 Matters arising from Meeting held on 11 February 2025

Number	Action	Person
108/24	Clerk to join CPRE for £60 p/y. Actioned. Clerk and Cllr York to write up final plan for website. Actioned.	Clerk Clerk, Cllr York
110/24	Clerk to initiate .gov.uk changes to website and email with HugoFox. Actioned.	Clerk

5. 120/24 Co-option of new councillor

Graham Falconer was co-opted to the council and will join the planning working group. He signed the declaration of acceptance of office in front of the Clerk.

Action: Clerk to send Cllr Falconer's Register of Interests form to BDBC.

6. 121/24 Public participation

None.

7. 122/24 Reports from County and Borough Councillors

Cllr Izett updated the council on the current unitary and devolution process.

Planning and Infrastructure Bill was introduced in parliament today, reforms will give planning inspectors greater freedom to approve large scale applications (+10 houses).

Action: Cllr Izett to ask Bewley homes for more information on planned start and timescales, and to join the APM in May.

8. 123/24 HPC Action Plan finalisation

The final action plan will be placed on the website and used to refer to regularly to ensure HPC stays on track with projects.

Action: Clerk to add Action Plan to website.

9. 124/24 Planning

For full responses, please visit the Basingstoke and Deane planning page.

- T/00068/25/TPO19 Penwood Heights Penwood- Response sent: Objection
- 25/00287/ROC Barn On Land Adjacent To The A343 - Response sent: Objection
- 25/00415/FUL Flexford House Andover Road (Deadline 20 March). Response to be sent: Objection
- 23/01890/ROC Land At The Old Piggery Westridge (Deadline 14 March). Response to be sent: No objection
- 25/00365/VLA Land At Watermill Bridge Andover Road Wash Water (Deadline 14 March) Response to be sent: No objection (with comment on requesting the infrastructure is in place before houses are inhabited)
- 24/02532/FUL The Pheasant Inn, Andover Road (Deadline 31 March). This application came in after the agenda was published. Response to be sent: No objection
- 25/00526/LDEU Woodedge Farm Andover Road (Deadline 01 April). This application came in after the agenda was published and the response will be sent between meetings.

10. 125/24 Neighbourhood Plan

Colin Wall provided a brief update:

The draft SEA Scoping Study was returned to us by AECOM and we sent our collated response back on Jan 31st. Assuming they sent the final version within a week to the consultees - Natural England, Historic England and the Environment Agency - then we should see some response mid March as it's a five-week consultation.

PlanET fees within budget at present.

11. 126/24 Financial Matters

a. Accounts for payment

The Clerk presented accounts for payment (see end of Minutes).

Bank reconciliation as at 28 February 2025:

Unity Bank Current Account: £6167.86

Unity Bank Savings Account: £40216.66

Total: £: **46384.52**

12. 127/24 Annual Parish Meeting/Annual Meeting

The AM and APM will be held on Tuesday 20th May.

Action: Clerk to ask Cllr Izett and Cllr Carr to join the APM to help explain the devolution/unitary process. Clerk to also invite Cllr Thacker.

- 13. 128/24 Items to take forward to subsequent meeting**
Lengthsman tasks. Action Plan (standard item).

Date of next Meeting: Tuesday 08 April 2024, Westridge Studio 7:30pm

Actions from 11 March 2025 Meeting

Number	Action	Person
120/24	Clerk to send Cllr Falconer's Register of Interests form to BDBC.	Clerk
122/24	Cllr Izett to ask Bewley homes for more information on planned start and timescales, and to join the APM in May.	Cllr Izett
123/24	Clerk to add Action Plan to website.	Clerk
127/24	Clerk to ask Cllr Izett and Cllr Carr to join the APM to help explain the devolution/unitary process.	Clerk